

## **Industrial Lands Strategy Task Force**

### **Terms of Reference**

The Industrial Lands Strategy Task Force is the standing committee of the Metro Vancouver Regional District (MVRD) Board responsible for developing the *Regional Industrial Lands Strategy* and for providing associated advice and recommendations.

#### **Scope of Regional Industrial Lands Strategy**

The *Regional Industrial Lands Strategy* will provide a vision for the future of industrial lands across Metro Vancouver to the year 2050, and actions for achieving that vision. The development of the *Regional Industrial Lands Strategy* will be a collaborative process involving a range of stakeholders with an interest in the present and future role that industrial lands should play in the region. A research and engagement program will support the development of the *Regional Industrial Lands Strategy* by exploring key issues that include:

- Understanding current industry sectors in Metro Vancouver (and associated operational requirements);
- Understanding variations in job types and job densities within industry;
- Understanding the changing nature of industry and implications for projected industrial land demand in the region;
- Identifying pressures to convert industrial land uses to other land uses;
- Understanding the effectiveness of current Regional Growth Strategy policies in protecting existing industrial lands;
- Managing the interface between industrial lands and other land uses, and exploring other industrial best practices.
- Reinforcing need for maximizing industrial land while respecting agricultural land.

#### **Task Force Responsibilities**

The Task Force will provide advice and recommendations to the MVRD Board on issues related to the development of the *Regional Industrial Lands Strategy*. Key responsibilities for the Task Force include:

1. Confirming the work plan and resource requirements needed to develop the *Regional Industrial Lands Strategy*;
2. Engaging additional stakeholders in dialogue on the future of industrial lands in the region;
3. Identifying information needs and guiding the development of research to support the development of the *Regional Industrial Lands Strategy*; and
4. Reporting back to the MVRD Board with the recommended *Regional Industrial Lands Strategy*.

#### **Task Force Membership and Meetings**

The Task Force includes both voting and non-voting members. Voting members are MVRD Board Directors who have been appointed. Non-voting members will include representatives from other agencies and organizations with an interest in and knowledge of the issues surrounding industrial lands. Committee members are appointed annually by the Chair of the MVRD Board.

The Task Force will meet every two months or at the call of the Chair. A quorum of 50% plus one of the Task Force's voting members is required to conduct Task Force business. To complement regular Task Force meetings, members may be expected to attend additional events such as site tours in industrial areas or broader meetings that include additional stakeholders.

### **Task Force Management and Support**

The Task Force Chair will be the chief spokesperson on matters of public interest within the Task Force's purview. For high profile issues the role of spokesperson rests with the MVRD Board Chair or Vice Chair. On technical matters, or in cases where an initiative is still at the staff proposal level, the Chief Administrative Officer or designated senior staff member is the appropriate spokesperson. Where necessary and practical, the MVRD Board Chair, Task Force Chair, and Chief Administrative Officer will confer to determine the most appropriate representative to speak.

The senior staff person responsible for the Regional Planning function at Metro Vancouver will serve as Committee Manager for the Task Force. The Task Force Committee Manager is responsible for coordinating agendas and is the principal point of contact for Task Force members.

Funding for the Task Force is provided under Metro Vancouver's General Government function to cover incidental costs and meeting expenses. Voting members of the Task Force will be remunerated in accordance with the *Remuneration Bylaw*. Non-voting members will not be remunerated for their participation in the Task Force.

### **Consultation and Engagement with Other Stakeholders**

The Task Force will seek out and consider input from additional stakeholders with an interest in industrial lands. The Task Force may request staff to:

- Identify and invite speakers to Task Force meetings; and,
- Coordinate and host meetings, conduct surveys, or interview individual stakeholders to gather input from additional stakeholders and report back to the Task Force.

The Task Force may also seek advice and input from other existing Metro Vancouver committees, such as the Regional Administrators Advisory Committee or Regional Planning Advisory Committee.