

Finance and Intergovernment Committee

Terms of Reference

The Finance and Intergovernment Committee is the standing committee of the Metro Vancouver Board that provides advice and recommendations on the annual and long-term budgets for Metro Vancouver's Districts, the financial policies for the Districts, and Metro Vancouver's strategic relationships with other governments, agencies, and communities.

Committee Responsibilities

Within the scope of the *Board Strategic Plan*, Metro Vancouver management plans, Board policies, and *Metro Vancouver Financial Plan*, the Committee provides guidance and oversight to staff in the development of annual and long-term budgets, development and application of financial policies, and development of strategies and positions to manage inter-governmental relations and address specific initiatives that are undertaken by other agencies. Specific Committee responsibilities include the following:

- Guiding and monitoring the development of annual and long-term financial plans for consideration by the Board;
- Guiding the development of financial policies for consideration by the Board;
- Overseeing the development and implementation of communications strategies and other strategies to manage relations with other orders of governments, and with other agencies;
- Developing, for consideration by the Board, Metro Vancouver's positions on initiatives taken by other governments and agencies;
- Reviewing senior government policy and legislative initiatives that affect, or that may affect, governance of the region;
- Reviewing and recommending action to address initiatives that do not fall within the purview of another Metro Vancouver standing committee;
- Overseeing revisions to and implementation of Metro Vancouver's International Engagement Program; and
- Providing oversight and engaging leaders from government, business, academia, and the non-profit sector in dialogue on regional economic prosperity, including initiatives to promote the regions' economic strengths and livability, and produce economic analysis on the region.
- Reviewing transportation projects eligible for Federal Gas Tax Funding proposed each year by Translink, in accordance with the *Administrative Agreement on the Federal Gas Tax Fund in British Columbia* and the *Federal Gas Tax Fund Expenditures Board Policy*, and making recommendations to the Board on funding approvals.

Committee Membership and Meetings

The Chair, Vice Chair and members are appointed annually by the Chair of the Metro Vancouver Board. The Committee meets monthly, except for August and December, and holds special meetings

as required. A quorum of 50% plus one of the Committee membership is required to conduct Committee business.

Committee Management

The Committee Chair, or in the absence of the Chair the Vice-Chair, is the chief spokesperson on matters of public interest within the Committee’s purview. For high profile issues the role of spokesperson rests with the Metro Vancouver Board Chair or Vice Chair. On technical matters or in cases where an initiative is still at the staff proposal level, the Chief Administrative Officer or a senior staff member is the appropriate spokesperson. Where necessary and practical, the Board Chair, Committee Chair and Chief Administrative Officer confer to determine the most appropriate representative to speak.

The Chief Administrative Officer assigns a Committee Manager for the Committee. The Committee Manager is responsible for coordinating agendas and is the principal point of contact for Committee members.